

## Vendor Application

Thank you for your interest in being a vendor at Red Deer Highland Games

Location – Central Middle School; 5121 48 Ave; Red Deer, Alberta

**Please complete application IN FULL & email it to: [rdhighlandgames@gmail.com](mailto:rdhighlandgames@gmail.com)**

Application deadline is five days prior to the Games - All vendor applications will be reviewed and accepted using criteria that includes:

- a) Market mix, and
- b) Date the application is received. We reserve the right to limit market size & reject applications with or without reason.

(Please print)

**Vendor Business Name** \_\_\_\_\_

**Personal Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **PROV:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Bus Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Products:** Please provide a list and describe your products in detail (use another page if needed)

\_\_\_\_\_

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*Please note: Food Trucks must be approved by the Games Association before application will be accepted. Food Trucks will be required to present their business license and Food Safe Certificates on the day of the Red Deer Highland Games.*

**Fees:**

Price per 10 x 10 stall \$100.00 \_\_\_\_\_ X \$100 = \_\_\_\_\_

Additional adjoining stall \$25.00 \_\_\_\_\_ X \$ 25 = \_\_\_\_\_

Table & 2 chairs \$25.00 \_\_\_\_\_ X \$ 25 = \_\_\_\_\_

*Full payment to be submitted at time of application*

**Total:** \_\_\_\_\_

e-transfers can be made to the [treasurerrdhighlandgames@gmail.com](mailto:treasurerrdhighlandgames@gmail.com) with the Password - rdhga

Please mail payment to:      Red Deer Highland Games Association  
#202; 301C Timothy Drive  
Red Deer, Alberta T4P 0P1

## Waiver

(This signed Waiver must be returned with the application)

In consideration of being allowed to use the facilities of the Red Deer Highland Games, we the undersigned hereby agree:

To waive any and all claims that we, may have against the Red Deer Highland Games Association, its directors and officers, employees, agents, representatives & volunteers.

To release the Red Deer Highland Games Association from any and all liability for any loss, damage, and injury or expense that occurs out of the use of the space provided by the Red Deer Highland Games Association, by the above-named vendor, their family, employees or volunteers.

To hold harmless and indemnify the Red Deer Highland Games Association, from any and all liability for any property damage, personal injury to any third party or other financial loss or expense, including legal expense and costs of a solicitor-and-his own-client full indemnity basis, resulting from the participation in the Red Deer Highland Games.

I / We, the undersigned, hereby acknowledge that we have read the foregoing and understand its content, import and meaning.

Vendor Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Vendor Rules and Regulations / Guidelines

The following Rules and Regulations for the Red Deer Highland Games Market operations will be STRICTLY ENFORCED. Please note that the Rules & Regulations / Guidelines are subject to change without notice.

**You must initial each box for acceptance and understanding and submit with your signed application.**

1. All products sold at the Red Deer Highland Games Market must conform to Public Health Regulations and Standards of Cleanliness.
2. All vendors are required to be in place and ready to operate by 8:30 a.m. Vendor vehicle access will be allowed from 7:00 a.m. to 8:00 a.m. All vendor vehicles MUST be moved to designated vendor parking area by 8:00 a.m. NO EXCEPTIONS. Late vendors must carry their products to the stall. Vendor vehicles must be turned off while unloading.
3. Red Deer Highland Games vendor market is a **RAIN OR SHINE** event.
4. Vendors should be neat and clean in appearance and must conduct themselves in a professional manner at all times. Any complaints received concerning unprofessional conduct, including the use of profane language, smoking, or spitting, cleanliness of the vendor or vendors' product, etc., would be considered grounds for dismissal from the market. Insubordination, the consumption of alcohol or drugs, and fighting during the market will be cause for immediate dismissal. No warnings are required nor are refunds given.
5. All vendors must bring/ supply their own tables, complete with covering per stall. Tables may be rented through the Red Deer Highland Games but MUST be arranged at time of registration. The entire display including signage must be contained within the 10 x 10 area.
6. Vendors must leave their stall area clean and remove all garbage from their stalls. Failure to do so will result in a fine. Garbage cans provided at the Red Deer Highland Games are for the use of CUSTOMERS ONLY.
7. All returned cheques are subject to a charge equal to current bank charges, to cover the cost of processing. The Red Deer Highland Games reserves the right to require cash payments from this vendor in the future.
8. Red Deer Highland Games Market Safety Policy. The focus of this policy is prevention. Therefore, to attend the market, if your booth has any kind of covering (Tent, umbrella, Signage etc.) it must be staked in the ground, or you must have weights dispersed evenly to **each leg or base** of your tent or structure. If you do not comply with this policy, you will not be allowed to set up at the market.

I hereby certify that the information provided by myself, is accurate and complete. Please sign for understanding and acceptance of this application. (An unsigned application is considered incomplete and will not be submitted for approval).

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_